

ROCKINGHAM COUNTY PUBLIC SCHOOLS
Discipline Regarding Students with Disabilities (IDEA and 504)
Checklist to Determine Whether a Pattern Exists

This form is to be used if a proposed suspension, if imposed, will **exceed** 10 cumulative days of suspension during a single school year. If the removal is a result of behavior that constitutes a pattern the Manifestation Determination Review Team **will meet**. If removal does not constitute a pattern the Manifestation Determination Review Team **does not** need to meet.

Date: ____/____/____

Student Name: _____

DOB: ____/____/____ School: _____ Grade: _____

Recommended disciplinary action: _____

Pattern Determination

I. Consider the following factors:

- Length of removal
- Total amount of time removed
- The proximity of the removals to one another
- The behavior in question is “substantially similar” to the student’s behavior in previous incidents

II. Decision

- The proposed removal **will** constitute a pattern resulting in a change in placement (removal from school for more than 10 consecutive days).
- The proposed removal **will not** constitute a pattern resulting in a change in placement (removal from school for more than 10 consecutive days).

III. Participants:

Administrator _____

Special Education Teacher (case manager) _____

School Psychologist _____

School Social Worker _____

The school administrator is responsible for determining if a series of short-term removals constitute a pattern. This determination should be made in consultation with the school psychologist, school social worker, and the special education case manager. This does not require a meeting but all correspondence related to the decision should be maintained for future reference. This determination is subject to review through due process and judicial proceedings.