

# **South River Elementary School**

**Student and Parent Handbook**

*We Share A Vision*

**2011-2012**

2101 Elm Avenue  
Grottoes, VA 24441

Phone: (540) 249-4001 Fax: (540) 249-3110

## **SOUTH RIVER ELEMENTARY SCHOOL**

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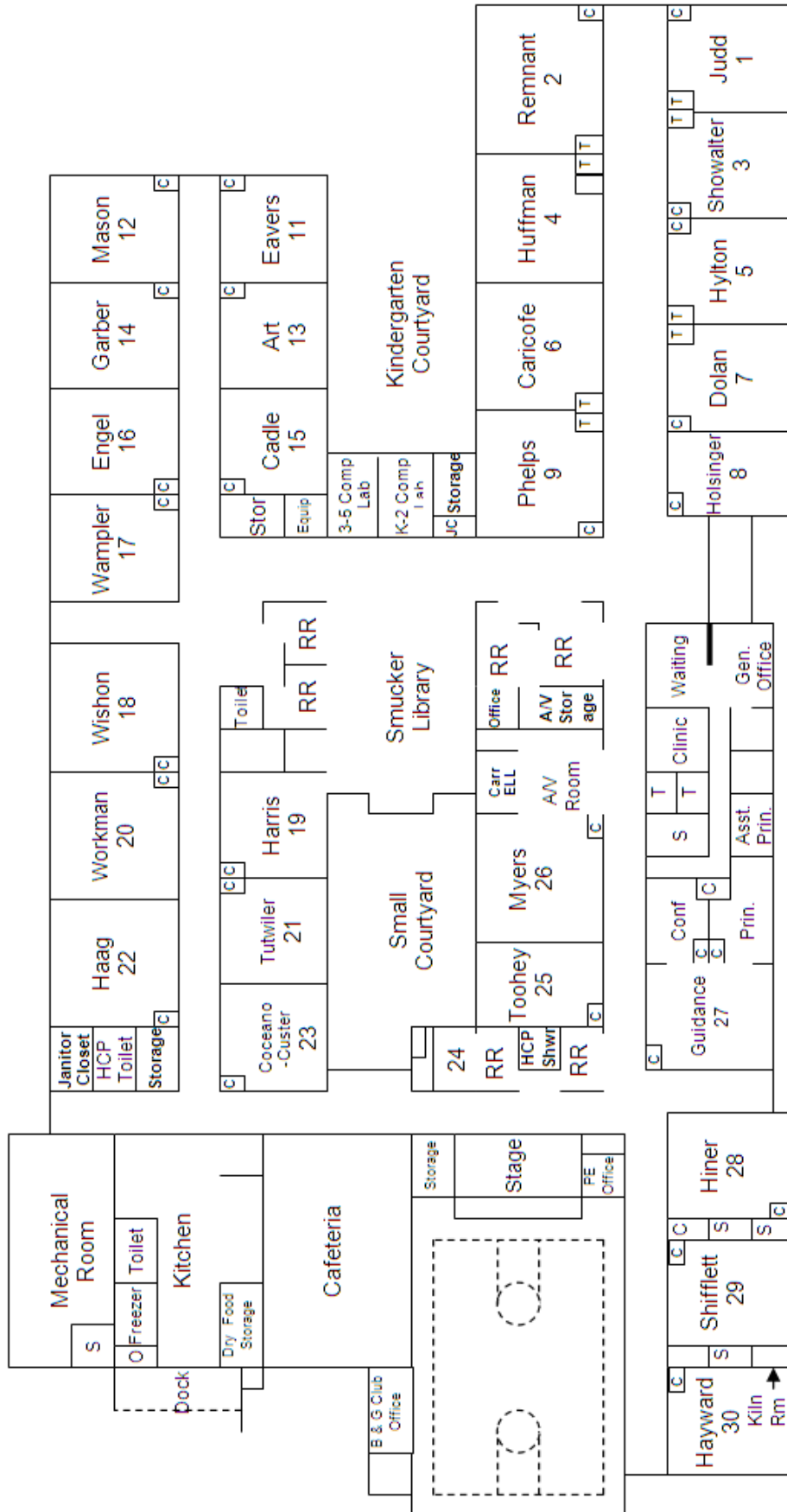
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SOUTH RIVER ELEMENTARY SCHOOL  
2011-2012



## **Message from the Principal of South River Elementary School**

Welcome to South River Elementary School!

We are pleased that you are a part of our school and community. As we start a new school year, we are anticipating renewing old friendships and establishing new ones. We have a highly competent and caring staff that is available to assist you and your child.

We invite you to take the time to review the information in this handbook as well as the Rockingham County Schools' handbook. Please feel free to contact us at 249-4001 if you have any questions or concerns.

Your support and involvement will help make the coming school year a positive and successful educational experience for your child. Please join our PTA organization and consider volunteering at South River.

We are all looking forward to a productive, enjoyable school year!

**Larry Shifflett, Principal**

## **ROCKINGHAM COUNTY PUBLIC SCHOOLS NON-DISCRIMINATION STATEMENT**

“It is the policy of Rockingham County School Board to comply with all applicable state and federal laws regarding non-discrimination in employment and educational programs and services. The Rockingham County Public Schools will not discriminate on the basis of race, religion, gender, national origin, disability, economic status, or age as to employment or educational programs and activities.”



**Virginia Department of Education  
Parent Notification Letter  
Right to Request Information on Teacher Qualifications  
As Required Under the *No Child Left Behind Act of 2001***

Parents/Guardians,

On January 8, 2002, the *No Child Left Behind Act of 2001* (NCLB) was signed into law. Section 1111(h)(6)(A) states that as a parent of a student in one of the Rockingham County Public School receiving Title I funds, you have the right to know the professional qualifications of the classroom teachers instructing your child. Federal law requires the school division to provide you this information in a timely manner if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the teacher meets the state qualifications and licensing criteria for the grades and subjects he or she teaches.
- Whether the teacher is teaching under emergency or provisional status because of special circumstances.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- Whether paraprofessionals provide services to your child and, if so, their qualifications.

If you would like to receive any of this information, please contact the Executive Director of Human Resources, either by phone at 540-564-3220, or in writing at Rockingham County School Board Office, 100 Mt. Clinton Pike, Harrisonburg, VA 22802.

Sincerely,

*Nancy J. Lantz*

Nancy J. Lantz  
Director of Title I and Preschool



**Virginia Department of Education  
Parent Notification Letter  
Right to Request Information on Teacher Qualifications  
As Required Under the *No Child Left Behind Act of 2001***

## **NOTICIA A PADRES**

Como un padre de estudiantes en South River Escuela Primaria, usted tiene el derecho de ser informado de los quilificaciones profesionales de los maestros de aula que instruyen sus hijos. El decreto *No Child Left Behind Act* (Decreto de No Niño Será Dejado Detrás) permite usted a pedir para cierto información acerca de sus hijos maestros de aula y requiere nosotros a darle esta información en un manera oportuno si usted lo pide. Específicamente, usted tiene el derecho de pedir para la información siguiente acerca de cada de sus hijos maestros:

Si el maestro ha alcanzado las quilificaciones del estado y licencia de criterio para el nivel y sujeto en cual el maestro próvida instrucción;

Si el maestro esta enseñando con posición de emergencia o otro posición provisional por cual quilificación o licencia de criterio del estado han sido renunciado;

El grado colegial del maestro mayor y otro certificaciones o licenciaturas obtenido por el maestro, y el área de disciplino del certificación o licenciatura;

Si el niño es próvido servicios por un paraprofesionales y si es el caso, sus quilificaciones.

También, padres pueden pedir debajo de Titulo 1, Sección 1111 (6) subpárrafo A, la siguiente información:

Información en el nivel de logro de los padres niños en cada evaluación académica del estado que son requerido por ley;

Noticias dado oportuno a padres de niños que son, o han sido enseñando para cuatro o mas semanas consecutivas por un maestro que no tiene altas quilificaciones.

Si usted desea recibir cualquiera de este información, por favor llame el Director Ejecutivo de Recursos Humanos en 564-3220.

# The Virginia School Report Card

The Virginia Department of Education (VDOE) provides a school report card for each school division in the Commonwealth, as well as report cards for each school. You may review the report cards for South River Elementary School and Rockingham County Public Schools by visiting the VDOE website @ <http://www.doe.virginia.gov/VDOE/src/index.shtml>

The Virginia School Report Card provides information on student achievement, accreditation, safety, and attendance for the state as a whole and for individual schools. As additional data are collected, the Virginia School Report Card will expand to allow further analysis of the progress of schools, school divisions, and the Commonwealth in raising student achievement.

The Commonwealth of Virginia is committed to providing quality education for all students. This commitment includes keeping parents and the public informed through the Virginia School Report Card of the progress of our schools in raising student achievement and enhancing the learning environment.

The Virginia School Report Card also allows parents to follow the Commonwealth's progress in achieving the goals of the *No Child Left Behind Act of 2001*. The goals of this sweeping federal legislation will be met when:

- All children achieve high academic standards and are proficient in reading and mathematics;
- All children of limited English proficiency become proficient in English;
- All children are taught by highly qualified teachers;
- All students attend schools that are safe, drug free, and conducive to learning; and
- All students graduate from high school.

## **South River Elementary School-Wide Title I Plan to Improve Instruction**

South River has developed a school-wide Title I plan to improve instruction for all our students. We plan to work collaboratively to combine our resources, personnel, and expertise to meet every student's needs. Our plan focuses on the need to give our students a positive start in the beginning years of school, to bridge the gap among subgroups as defined by the "No Child Left Behind" Act (NCLB), and to provide a quality education to every student who passes through our doors. By following the steps and goals outlined in our plan we hope to meet or exceed our county goals and objectives to improve our students' skills in language arts, with a focus on word study and reading comprehension. We also seek to elevate our students' problem solving strategies and critical thinking skills in all other content areas, with a special emphasis in mathematics. Our plan was developed with the help of many dedicated people who truly wish to see all South River Elementary children grow and develop into productive citizens of our community. We believe that when all stakeholders are involved, everyone succeeds. If you would like, you may review this plan in our office or visit our website at <http://www.rockingham.k12.va.us/SRES/SRESmain.htm>

*Rockingham County Public Schools*  
**SCHOOL-PARENT COMPACT**

**South River Elementary School** and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

## SCHOOL RESPONSIBILITIES

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's standards as follows:  
*Our school staff works as a team to determine the best ways to meet each child's individual needs. We have a variety of resource teachers available to support the classroom teacher. Our curriculum is directed by the State Standards of Learning and our staff is provided with frequent training to keep them up to date with the best research based instructional strategies.*
2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, these conferences will be held:  
Rockingham County parent-teacher conferences are scheduled on November 8, 2011 and February 9, 2012. Additional conferences are encouraged at the request of the parent or teacher.
3. Provide parents with frequent reports on their child's progress.  
Graded progress reports based on the State Standards of Learning are sent home four times each year in Kindergarten and grades one through five. Additionally, progress will be reported to parents as needed through phone calls, conferences, and written communication.
4. Provide parents reasonable access to staff.  
School staff is available to meet with parents by appointment on Parent Conference Days. Meetings with school staff are encouraged and may be set up as needed by contacting the school. Informal contacts with staff may take place at the School Open House, Back to School Night, PTA meetings, and before and after school. Teachers and parents may also communicate by note and telephone.
5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.  
*Volunteer help from parents is a vital component in the successful operation of our school. Volunteers are needed throughout the school to support the instructional program. Opportunities to volunteer and observe may be scheduled by contacting the classroom teacher.*

**Sondra Colvin and Christine Natalie, Title I teachers**

## PARENT RESPONSIBILITIES

We, as parents, will support our children's learning in the following ways:

- ✓ *Making sure that my child attends school on a regular basis.*
- ✓ *Establishing a homework routine and making sure that homework is completed.*
- ✓ *Monitoring and limiting the use of TV, Internet, and computer games.*
- ✓ *Promoting positive use of my child's time outside of school.*
- ✓ *Communicating with my child's teachers on a regular basis.*

*Los Escuelas Públicas de Condado Rockingham*  
**COMPACTO de ESCUELA-PADRE**

South River Elementary School y los padres de los estudiantes participando en actividades, servicios, y programas fundado por Título 1, Parte A del Acto de Educación Primario y Secundario (ESEA), convengan que este acuerdo defina como padres, el personal de la escuela entero, y los estudiantes van a compartir el responsabilidad para mejorar estudiantes logros académicos y el manera por como la escuela y los padres pueden construir y desarrollar un sociedad que ayudar los niños lograr los estándares altos de el Estado.

## RESPONSABILIDADES ESCOLAR

1. Proporcionar un plan de estudios con alta calidad e instrucción en un ambiente que aprender de apoyo y eficaz que permite niños participando para alcanzar los estándares de Estado como sigue:  
*Nuestra personal escolar trabaja como un equipo para determinar las maneras mejores para alcanzar cada niño necesidades. Tenemos varias maestras de recurso disponible para apoyar el maestro del aula. Nuestra programa de instrucción es dirigido por los Estándares de Estado de Aprender y nuestra personal es proporcionado con entrenamiento frecuenté para mantenerlos con las estrategias educacionales con la mejor investigación.*
2. Tener conferencias de padre-maestra (por menos anual en escuelas primarios) durante cual este compacto va ser discutido como se relaciona con el niños logros individuales. Específico, estas conferencias serán llevadas por:  
Conferencia entre padre-maestra de Condado de Rockingham son programado para el 8 de noviembre, 2011 y 9 de febrero, 2012. Conferencias adicionales son apoyadas por la petición del padre o maestro.
3. Proporcionar padres con reportes frecuente sobre sus hijos progreso.  
Tarjetas de Progreso Cualificado son mandado seis veces cada año en grados primero hasta quinto, y cuatro veces por año en Kindergarten. Además, a los padres se les informará del progreso de los estudiantes de Título I, basado en los Principios de Aprendizaje del Estado, como sea necesario a través de llamadas telefónicas, conferencias, y comunicación escrita.
4. Proporcionar padres con acceso razonable al personal.  
Personal escolar es disponible para juntar con padres por cita en los Días de Conferencias de Padres. Reuniones con personal escolar son apoyado y puede ser hecho si necesario por llamando la escuela. Contacto informal con personal puede ser hecho durante Casa Abierto Escolar, Noche de Regreso Escolar, reuniones de PTA, reuniones de Título 1, y antes o después de escuela. Maestros y padres también pueden comunicar por notas y teléfono.
5. Proporcionar padres oportunidades para voluntar y participar en sus hijos aula, y observar actividades del aula.  
*Ayuda voluntario de padres es un componente vital en el operación acertado en nuestro escuela. Voluntarios son necesitados entre la escuela para apoyar el programa de instrucción. Oportunidades para voluntar y observar puede ser citado por contacto con el maestro del aula.*

**Sondra Colvin and Christine Natalie, Maestro de Título I**

## RESPONSABILIDAD DE PADRE

Nosotros, como padres, apoyaremos nuestros niños aprender en las siguientes maneras:

- ✓ *Ayudando mi hijo desarrollar buena asistencia en escuela.*
- ✓ *Estabilizando una rutina de tarea y asegurar que tarea es completado.*
- ✓ *Manteniendo y limitando el uso de televisión, Internet, y juegos de computadora.*
- ✓ *Prometiendo uso positivo de mis hijos tiempo afuera de escuela.*
- ✓ *Comunicando con mis hijos maestros regularmente.*

## *Title I Parental Involvement Plan*

To encourage effective involvement of parents and to reinforce the concept that academic achievement of children is a responsibility shared by parents and the school, we will:

- Hold an annual meeting, such as Open House and/or Curriculum Night, to inform parents about the school curriculum, academic assessments, expected levels of proficiency, the Title I program and how Title I funds are used.
- Provide parents with copies of the school Parent Involvement Plan and have available on request, copies of the District Parent Involvement Plan. The District Plan can also be found online at [www.Rockingham.k12.va.us](http://www.Rockingham.k12.va.us). Input will be solicited from parents in the development and the improvement of these documents on an annual basis.
- Establish goals for school and parent responsibilities for improved academic achievement by means of a School-Parent Compact.
- Solicit representation by parents on the School Planning Council and discuss Title I topics at these meetings a minimum of three times during the year.
- Distribute Title I materials in Spanish when possible and provide interpreters at Title I meetings as needed.
- Provide a minimum of two additional parent meetings or activities planned to support state academic standards and to provide parents with strategies and materials to reinforce student learning at home.
- Send home literacy bags, games, DVD's and activity kits to encourage parents to engage in supportive learning activities with their children.
- Address the importance of school-parent communication with:
  - ✓ Parent/teacher conferences on days scheduled by Rockingham County and as needed.
  - ✓ School and classroom newsletters sent on a regular basis.
  - ✓ Progress Reports that are sent home four times a year by the regular classroom teacher.
  - ✓ Reports on student progress through phone calls and written communication.
- Provide opportunities for parents to visit the school, observe, and volunteer.
- Provide opportunities for parents to make suggestions for planning, review, and improvement of Title I programs.
- Inform parents of opportunities for family literacy experiences including basic adult education, GED, and ESL classes that are offered in our community.

## **Plan de Participación de Padres en el Programa Título I**

Haremos lo siguiente para fomentar la participación efectiva de padres en el Programa de Título I y para reforzar el concepto de que el rendimiento académico de los niños es una responsabilidad compartida por los padres y la escuela:

- Planificar una reunión anual, como Casa Abierta y / o Noche de Currículo, para informar a los padres acerca de los planes de estudios, evaluaciones académicas, niveles esperados de competencia, información sobre el programa Título I y como se utilizan fondos de Título I.
- Proporcionar a los padres copias del Plan de Participación Familiar de la escuela y tener disponible copias del Plan de Participación Familiar del distrito. Estos documentos también se pueden encontrar en línea en [www.rockingham.k12.va.us](http://www.rockingham.k12.va.us). Anualmente se solicitarán comentarios de los padres para el desarrollo y mejoramiento de estos documentos.
- Establecer metas teniendo que ver con las responsabilidades de la escuela y de los padres para mejor logro académico. Esto se realizará por medio de un Acuerdo entre la escuela y los padres.
- Solicitar la representación de los padres en el Consejo Escolar para planificación y discusión de temas teniendo que ver con Título I. Estas reuniones se llevan a cabo un mínimo de tres veces durante el año.
- Distribuir los materiales de Título I en español cuando sea posible y proporcionar intérpretes en las reuniones del Título I, según sea necesario.
- Proporcionar un mínimo de dos reuniones de padres o actividades adicionales previstas para apoyar los estándares académicos del estado y para proporcionar a los padres estrategias y materiales para reforzar el aprendizaje del estudiante en casa.
- Enviar bolsas de lectura, juegos, DVD's y paquetes de actividades para animar a los padres a que participen en actividades de aprendizaje de apoyo con sus hijos.
- Abordar la importancia de la comunicación entre la escuela y los padres con :
  - √ conferencias entre los padres y maestros en los días programados por el condado de Rockingham y cuando sea necesario.
  - √ boletines de la escuela enviados a casa de manera regular.
  - √ informes de progreso enviados a casa cuatro veces al año por el maestro del salón.
  - √ informes sobre el progreso del estudiante a través de llamadas telefónicas y comunicación escrita.
- Proporcionar oportunidades para que los padres visiten la escuela para observar y ser voluntarios.
- Proporcionar oportunidades para que los padres puedan dar sugerencias acerca de la planificación, revisión y el mejoramiento de programas de Título I.
- Informar a los padres de oportunidades de alfabetización para toda la familia, incluyendo la educación básica de adultos, GED (diploma de secundaria), y clases de ESL (inglés) que se ofrecen en nuestra comunidad.

# **SOUTH RIVER ELEMENTARY SCHOOL PHILOSOPHY**

## *"We Share a Vision"*

Our shared vision for the South River Elementary School community is the creation of a positive educational environment in which each child, as a unique and worthwhile individual, becomes a lifelong learner.

## **Statement of Objectives**

To implement our philosophy, parents and staff have established the following objectives: To help each student demonstrate competency of required Standards of Learning objectives in English, math, history, and science, based on the belief that all children can learn, but learn at different rates and in different ways. Individual differences must be taken into account when deciding on effective instructional practices and sound assessment strategies.

## **Effective Teaching Methods and Techniques**

- Effective teachers build a positive relationship with each student.
- Effective teachers have a deep understanding of the way children learn.
- Effective teachers utilize and integrate various technology options into their daily instruction, allowing students to manipulate and benefit from the instruments.
- Effective teachers offer students challenging, interesting activities that foster creative thinking. Their classrooms feature a variety of teaching techniques, including demonstrations, small group activities, peer tutoring, learning centers, collaborative instruction, occasional lectures, and individual work.
- Effective teachers use a wide range of successful strategies and find ways to help a child who is experiencing difficulty. They realize it is critical to provide opportunities for success for all students.
- Effective teachers foster classroom environments in which students are internally motivated to learn. Thus supporting lifelong learning.
- Effective teachers seize every opportunity to make the teaching of required standards relevant to students.
- Effective teachers are involved in on-going professional learning opportunities.
- Effective teachers take into account any identified learning difficulty or learning ability that a child may have and recognize that there may need to be different levels of expectations for some students.

## **Sound Assessment Strategies**

- Effective teachers explain clearly to students how they arrive at grades and share this information with parents.
- Effective teachers try to help students succeed rather than look for ways to penalize them in the name of teaching responsibility or motivating them.
- Effective teachers develop scales or plans for giving credit for homework, test grades, quizzes, projects, etc. . . Zero grades are rarely valid scores.
- Effective teachers utilize grading techniques that are success-oriented.
- Effective teachers measure/focus on progress.
- Effective teachers believe that assessment information should be used primarily for making individual, group, and class instructional decisions, and for keeping students and parents apprised of progress.
- Effective teachers recognize that assessment is very complex. A wide variety of tools (subjective as well as objective) need to be used in order to provide teachers with information about student understanding and mastery of material taught.

- Effective teachers believe that assessment and grading should be an on-going process that is subject to revision. Communication among teachers is important to present a grading system that is as flexible, but as uniform as possible.
- Effective teachers recognize that grading strategies and techniques are valuable tools for self-assessment.

### **Environment**

To provide a safe, nurturing educational environment in which all staff recognizes that each child is an individual of worth.

- We will provide praise when appropriate, criticism, which is constructive, and discipline that promotes self-accountability.
- We will protect the confidentiality of student information at all times.
- We will let each child know that he/she possesses the same degree of human worth and dignity as all other children regardless of ability or background.
- We will recognize that each child may learn at different rates and in different ways.
- We will provide opportunities for each child to develop the desire to become lifelong and flexible learners.

### **Relations**

To enhance school and community relations by creating and maintaining open lines of communication among students, teachers, staff, administration, parents, volunteers, and the community.

### **Cultural Awareness**

To foster cultural awareness, understanding, and respect for all peoples in the world, including each child's heritage and place in his/her home, community, state, nation, and world.

### **Social-Emotional**

To foster in each child the development of appropriate social/emotional traits.

- We will foster self-discipline and appropriate expression of feelings and emotions, based on respect.
- We will foster good citizenship and a sense of responsibility for oneself, for others, and for the environment.
- We will foster pride in one's work.
- We will foster good sportsmanship.
- We will help each child develop and practice sound health and safety habits for the benefit of keeping oneself healthy, both physically and mentally.

### **Technology**

To provide opportunities for each child to learn and utilize new technologies at appropriate levels and develop skills for a world of expanding and ever-changing knowledge.

### **Creative Skills**

To help each child develop the ability to think creatively, both independently and in group settings, and to make appropriate decisions in a variety of situations.

### **Fine Arts**

To help each child develop an appreciation of the arts and to recognize their value to society and education.

## **DAILY SCHEDULE 2011-2012**

8:00	Bus duty starts and breakfast begins
8:15	Tardy bell Instructional day begins
8:30	Breakfast period ends
11:00 – 1:00	Lunch Period
3:00	Bell 1      Pre-K, K, and 1 <sup>st</sup> Grade Students Dismissed Parents May Pick Up Students
3:05	Bell 2      All Other Students Dismissed To Buses

## ORGANIZATION AND ADMINISTRATION

<p><b>ADMINISTRATION</b></p> <p><u>Principal</u> Larry Shifflett</p> <p><u>Assistant Principal</u> Ashley Houff</p> <p><u>Bookkeeper</u> Debbie Munson</p> <p><u>Clerk/Receptionist</u> Patti Skidmore</p> <p><u>Clerk</u> Cindy Jenkins</p> <p><b>FACULTY</b></p> <p><u>Preschool:</u> Courtney Judd * Kay Leeth - Assistant</p> <p><u>Kindergarten:</u> Brandon Caricofe Gladys Remnant Karen Huffman * Sue Rinker – Assistant</p> <p><u>First Grade:</u> Gina Phelps Katie Hylton Penny Dolan * Ann Rodriquez – Assistant</p> <p><u>Second Grade:</u> Jenny Coceano-Custer Heather Harris Donna Tutwiler Cindy Wishon *</p>	<p><u>Third Grade:</u> Kelly Cadle Deb Workman Abby Wampler Christy Haag *</p> <p><u>Fourth Grade:</u> Tracy Mason Jennifer Eavers* Leslie Garber</p> <p><u>Fifth Grade:</u> Sarah Hayward Katie Engel Linda Shifflett * * Grade Level Coordinators</p> <p><b>SPECIALTY TEACHERS</b></p> <p><u>Challenge</u> Krista Miller</p> <p><u>Computer Lab Assistant</u> Mary Jo DeLaGarza</p> <p><u>Librarian</u> Sheri Smucker Cindy Jenkins – Assistant</p> <p><u>Music</u> Brenda Hiner</p> <p><u>Physical Education</u> Sharon Metcalfe Anne Scott</p> <p><u>Guidance</u> Jackie Dunsmore</p> <p><u>TLC</u> Vicki Holsinger Roxie Saylor – Assistant – Assistant</p>
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Title I Program

Christine Natalie – Reading  
Sondra Colvin – Reading

Art

Edwina George

ELL

Ann Carr

Nurse

Jan Alexander

School Psychologist

Kristin Orndorff

School Social Worker

Gerald Witmer

Physical Therapist

Judy Tharp

Occupational Therapist

Catherine Carrier

Hearing Impaired Teacher

Ronda Young

TDT Counselor

Heather Harper

**SPECIAL EDUCATION**

LD/Resource

Jeanette Toohey  
Melissa Allen – Assistant

Speech

Lou Dellinger

Preschool

Tina Showalter  
Wendy Will – Assistant  
Tina Fallin – Assistant

ID

Jay Myers  
Tammy Stoutamyer – Assistant  
Beth Teter – Assistant

**TEAM LEADERS**

Gladys Remnant  
Deb Workman  
Linda Shifflett  
Jeanette Toohey

**CAFETERIA STAFF**

Barbara Munson – Manager  
Ruth Ann Shifflett  
Holly Kobler  
Betty Whittemore  
Connie Senger  
Bonnie Offenbacker – Cafeteria Monitor  
Teresa McCauley – Cafeteria Monitor  
Betty McRobie – Cafeteria Monitor

**CUSTODIANS**

Carolyn Moore – Head Custodian  
Johnny Shifflett  
Rodney Gibson

**BUS DRIVERS**

Harold Morris #156  
Donnie Scott #56  
Joyce Morris #184  
Steve Saufley #250  
Joan Simmons #41  
Charles Rothgeb #5

## **Volunteer Program**

Our school can always use volunteers. We ask that all volunteers adhere to the RCPS dress code (see Dress Code on pages 20 and 21). If you are interested in being a part of our Volunteer Program, please contact Mrs. Leslie Garber (249-4001).

## **Parent Advisory Committee (PAC)**

Our school has a team of parents and staff members that is instrumental in making decisions concerning policies and programs for the school. The team will help set long-range goals and objectives for the school as well as make some decisions that have an effect on the day-to-day operation of the school. If you are interested in serving on this committee, please contact the school.

## **Curriculum and Program**

Each child receives instruction in a variety of subjects designed to help him/her develop skills needed to become a productive member of his/her community. Instruction is given in reading, spelling, writing, language, science, math, health, social studies, physical education, music, and art.

In addition, a number of programs and services are provided for students with special needs. These are programs such as:

1. The Academically Gifted, Challenge Program
2. Remedial Reading, The Learning Connection (TLC)
3. After-School Tutoring
4. Literacy Assistants in First Grade
5. Title 1 Reading Program
6. Special Education (Speech, L.D., I.D., Early Childhood Special Education)
7. Elementary Guidance

## **Elementary Guidance and Counseling Program**

The Rockingham County Public School system has a planned and systematic guidance and counseling program K-12. The overall goal of the program is to assist students to achieve maximum growth in the academic/educational, personal/social, and career development domains.

At South River Elementary School, the guidance and counseling program offers the following services: (1) classroom lessons at each grade level addressing dealing constructively with emotions, making good choices with friendships and peer conflicts, setting goals, study skills, and adjusting to the school setting; (2) individual and small group counseling as needed when students are referred by teachers, parents, or self; (3) consultation with parents, teachers, and other professional staff at the school regarding student behaviors and concerns; (4) referral to appropriate community resources as needed; (5) mediation services for student conflicts; and (6) the use of classroom community circles.

It shall be the policy of the Rockingham County School Board with respect to personal/social counseling that parents will notify the school division in writing if the student is not to participate in the personal/social counseling program. "Opt-Out" Forms are available in the counseling office. Parents are notified when a student takes part in group counseling or has regularly scheduled appointments for individual counseling sessions with the counselor.

## **Rockingham County School's Preschool ECSE Program**

The preschool program coordinator accepts referrals from parents, agencies, and physicians of children ages 2-4 who live in Rockingham County and who have a physical disability or are suspected of having delays in the following areas of development: cognitive or academic, speech, language, auditory, self-help, motor, visual, social, and emotional. Call the school for more information.

## **At-Risk Preschool Program**

SRES has a program for four year olds designed to help them prepare for elementary school success. Each year 18 students are selected for this program based on greatest educational need.

## **Boys & Girls Club – Before & After-School Program**

SRES is one of several schools in Rockingham County that operates a before and after-school care program for our students. Please call Hope Jenner, Director, at 249-0111 or drop by before or after school to receive additional information about this exciting program.

## **Speech, Language, and Hearing Screening**

Students in grades K, 3, 7, 10, and all students new to Rockingham County Schools will receive a hearing screening within 60 days of their entrance to school. Students in grade K and all new students will also receive a speech and language screening within that same time period. You will be notified if your child does not pass the screening(s).

## **School Nurse**

Our school has a full-time nurse from 8 a.m. until 4 p.m. Prescription and over the counter medicines must be brought in the original bottle/package to the school by the parent not by the student. If a student becomes sick or injured, he/she will be sent to the clinic. If after observation, the illness/injury appears to warrant contact of a parent, reasonable effort will be made to contact parents. Parents may be asked to come and pick up the student at that time. If sickness or a minor injury occurs near dismissal time, the child may be sent home on the bus. Emergency information sheets are to be completed each school year. It is important that emergency sheets are updated throughout the year if changes are made in employment, telephone numbers, or alternate contacts. Our nurse serves as a resource person to school personnel, students, and their families. Please contact her if you have concerns about your child's health.

## **Release Time**

Pupils in grades two through four are given the opportunity to participate in weekly religious education program classes. Pupils are not required to participate and must have signed permission from the parent/guardian to do so. The classes are not held on school property, so the parent must sign a release for the child to attend classes.

## **POLICIES RELATING TO STUDENTS**

### **Attendance Policies**

Living in the South River Elementary School's attendance area is a prerequisite for attending school here. Any exceptions need to have our superintendent's approval.

Regular and punctual attendance is essential for the optimum growth and development of students. Records of attendance are maintained on a local, county, and state level.

#### Arrival

- All students, bus riders and students transported by other means, should arrive at school by 8:10. Upon arrival, students will report to their classroom or to the cafeteria, if desiring breakfast. Students arriving to school after the tardy bell at 8:15 should report to the office to obtain a tardy pass. Any student arriving at school between 7:00 and 8:00 needs to be enrolled in the Boys and Girls Club.

#### Dismissal

- Our school day runs until 3:00. To pick a child up at 3:00 from school, report to the office, sign the child out, and pick up a pass to give to the teacher. All individuals picking up students must remain in the front lobby until 2:55 p.m.
- Remember to always send a note for the teacher and bus driver when your child is to ride a bus other than the one they normally ride, or when getting off at a stop other than their assigned stop. When one child is going home with another, both children should have a note verifying this from his/her parent.

#### Absences

- To avoid an unexcused absence, please call the school before 9:00 a.m. (249-4001) anytime your child will be absent. We have an answering machine, so early calls can be made and recorded.
- When students are absent and the school has not been notified, school personnel will make a reasonable effort to contact the parent/guardian.
- If a student misses 3 consecutive days due to an illness, a doctor's note is required upon returning to school.
- If a student reaches 5 unexcused absences, a parent conference will be called. Additional unexcused absences will result in a meeting with county officials.
- Requests for excused absences for family vacations can be picked up in the office.
- Parents who desire a child to remain indoors following an illness are required to send a note each day requesting that their child remain indoors.
- Our instructional day begins at 8:15 and when students arrive late this impacts their academic performance; therefore, excessive tardies are not acceptable.

\*Children not enrolled in this school shall not be permitted to visit during school hours without prior permission.

### **Procedures for Bike Riders and Walkers**

#### Morning Arrival:

1. Bike riders and walkers shall not arrive at school before 8:00 a.m. Students should enter the school property on Forest Avenue and then cross at the painted crosswalk.
2. Bike riders can park their bikes on the grass near the cafeteria, at the bike rack.

#### Evening Dismissal:

1. Bike riders and walkers will remain in the school until all busses have departed and exit the school site by way of Forest Avenue.

\*All bike riders are expected to obey all traffic signs and rules for bike riders.

\*While on school property, bike riders must wear a safety helmet.

\*Students observed using unsafe bike riding practices could lose their privilege to ride their bikes to school.

## **Students and Medication at School**

If at all possible, please ask your doctor if medicine could be given before school, after school, or at bedtime.

If medication must be given at school, **please contact our nurse** so that we can ensure that the following procedures are followed (Required information must be given on a form available from the school office):

1. All students who possess or take any medication or substance at school need to have prior written parental permission on file stating the type, dosage, and duration of treatment.
2. ALL medications, prescription and non-prescription, MUST be brought to the school nurse by the parent or guardian. Children are not permitted to transport medication.
3. School personnel may administer prescription drugs only with the prior written permission of the parents and the physician (Must be in the original prescription bottle/ package), stating the type, dosage, and duration of treatment.
4. Some students with chronic asthma may be allowed to carry their inhalers if they have the written consent of the school nurse, otherwise, inhalers will be kept in the office.
5. Non-prescription drugs in the original pharmaceutical package may be administered by school personnel with the prior written permission of the parents, stating the type of dosage, and duration of treatment, but without written permission of a physician. School Board Approved February, 1996.

## **Pupil Illness and Injury**

All parents/guardians are required to complete or update a “Permission for Emergency Care” form when their child enters school each year. This gives the school permission to act on behalf of the child’s safety and well-being in the event he/she becomes ill or injured and no one can be contacted.

Please help us ensure the safety and well-being of your child by supplying the school with the name and number of at least one other person who can be called if the parent/guardian cannot be contacted. Anytime your phone number changes, please contact the school immediately.

## **Physical Education Medical Excuse Policy**

In the event that a student needs to be excused from physical activity due to illness or injury, a note on the day to be excused is required. A parental note will suffice for a period of two days, after which time a doctor’s note will be required. All such excuses will apply to recess as well as physical education.

## **Code of Responsible Student Conduct/Discipline**

The education provided through our local public schools must seek to enable all students to become lifelong learners and responsible, productive members of society. A successful educational process includes not only academic instruction, but also student development of marketable job skills and positive behaviors and attitudes towards honesty, hard work, family, environment, modesty, civility, wellness, and country. We seek to instill and cultivate in each student “Pillars of Character” – respect, trustworthiness, responsibility, citizenship, caring, and fairness. To these ends, throughout all schools in Rockingham

County, students are expected to observe a Code of Responsible Student Conduct. This code helps create and ensure a healthy, safe, and effective learning environment for everyone, promotes a school atmosphere of respect, pride, self-esteem, and cohesiveness, reinforces community values and positive respect for authority and discipline, and assists in readying students for employment by advancing their mature transition from the world of school to the world of work. Principals and teachers have the authority and discretion to interpret and apply this Code of Responsible Student Conduct. The code, however, applies to all students in the Rockingham County Public Schools, while present on or using school or school-controlled property, going to or from school, attending school-related events or activities, or engaging in any activity that may or does have a relationship with or an impact upon any part of the schools' learning environment or process.

As a student citizen of Rockingham County Public Schools, I recognize and accept my ongoing duty to strive for self-perfection, to uphold the honor of our school system, and reflect in everything I do the Six Pillars of Character by:

Demonstrating **RESPECT** for all persons and property

- I will be fair, tolerant, gracious, and caring in thoughts, words, and actions as to all those persons involved in my school life—other students, faculty and staff, bus drivers, administrators, and parents.
- I will behave in a manner that ensures that uninterrupted learning takes place in my school and school-related activities.
- I will promptly follow the directions of those in authority.
- I will protect and safeguard the ownership and condition of the property of others, as well as books, equipment, and other school materials, returning it in the best state possible.

Demonstrating **TRUSTWORTHINESS** toward all persons

- I will be honest in all aspects of school-related activities.
- Without being asked to do so, I will volunteer fully accurate, reliable information to all persons at all times.
- In school-related work, I will use, accept, and give only help, which is authorized and permitted by my teachers and other persons in authority.

Demonstrating **RESPONSIBILITY** in everything I do

- I will know and follow the letter and spirit of the Code of Responsible Student Conduct and other school rules and procedures, refraining from attempting to violate or circumvent them.
- I will regularly attend and be punctual for school, for class, and for school-related activities.
- For any absence from school, class or school-related activities, I will have obtained proper authorization and will document the authorization and reason for the absence.
- For any tardiness to school, class or school-related activities, I will have obtained proper authorization and will document the authorization and reason for the tardiness.

Demonstrating exemplary **CITIZENSHIP** at all times

- I will remain drug, alcohol, and tobacco free, avoiding even the presence of any person illegally or wrongfully possessing or using alcohol, tobacco, or other similar substances.
- I will present myself and dress at all times in a manner which observes, demonstrates, and promotes basic standards of safety, cleanliness, good grooming, and modesty in attire and items of fashion, endeavoring to avoid any possible disruption to the

learning environment (or endeavoring to foster the most favorable learning environment).

- I will present myself and dress at all times in a manner which does not threaten or intimidate others, undermine the respect for and authority of teachers, staff, administrators, or parents, or directly or indirectly promotes the use or possession of drugs, alcohol, tobacco, weapons, or suggests lewdness or vulgarity.
- I will promptly report, verify and document to a person in authority any information that I have, which may indicate that there has been or will be a violation of this Code of Responsible Student Conduct.

Demonstrating a **CARING** attitude toward all individuals

- I will demonstrate an attitude that everyone is an individual of worth.
- I will listen to the opinions of others recognizing that they may be different than my own.
- I will promote and participate in programs of service and act to help others.

Demonstrating **FAIRNESS** in all my activities

- I will examine my actions and thoughts with respect to fairness toward another party.
- I will always deal with others in a fair manner.
- I will not take advantage of a situation to gain an unfair advantage over another person.

Schools have the authority according to Virginia Code Ann. 22.1-78 to discipline students for poor off campus behavior, particularly if the behavior in question would be deemed to cause a disruption to the orderly operation of the school, or an interruption to the instructional program once the student returns to school. This includes their conduct going to and returning from school.

### **Tobacco-Free School for Staff and Students**

All Rockingham County Public Schools have been declared tobacco free sites and drug free zones by the Rockingham County School Board. Use of tobacco products by anyone is prohibited on school property.

#### **Use of Tobacco**

All students are prohibited from use and/or possession of tobacco products including imitations and/or “look-alikes” on school premises at any time.

#### **Student Use of Tobacco**

- First Offense**—Confiscation of the products and three days out-of-school suspension.
- Second Offense**—Confiscation of the products and five days out-of-school suspension.
- Third Offense**—Confiscation of the products and 10 days out-of-school suspension. On the third offense the student will be referred to the School Board for disciplinary action that may result in additional suspension or expulsion from further attendance in Rockingham County Public Schools.

Students are prohibited from use and/or possession of imitations and/or “look-alikes” of tobacco on school premises. Disciplinary action appropriate to the offense will follow infractions of the tobacco “look-alike” policy.

### **Dress Code**

Principles of good grooming and proper dress are necessary to set an atmosphere conducive to learning. The basic responsibility for appropriate dress must rest with the student and

his/her parents. The following dress/attire, for example, are unacceptable under the terms of Rockingham County Schools' Code of Responsible Student Conduct:

- Clothing which exposes undergarments or is worn in an unconventional manner.
- Dog collars and chains.
- Dress that inflames or defames.
- Dress promoting or depicting a drug, tobacco, alcohol, violence, or sexually explicit message.
- Dress with profane statements or meanings.
- Dress which promotes or proclaims gang activities.
- Hats or caps shall not be worn inside schools during regular school hours.
- Examples of unacceptable attire; see-through apparel, tops exposing the midriff, cleavage, and strapless or spaghetti string top.
- Only customary earrings worn in the ear are acceptable body piercing allowed to be worn in the schools. There should be no visible stud fillers.
- Shorts should be sufficiently long to enable the fingertips to reach the end of the leg length when standing in a relaxed manner and skirts worn should be mid-thigh length or longer.
- Grills on teeth are prohibited as well as heel wheels.

The final decision as to whether or not clothing is appropriate or inappropriate rests with the school administrators. Students wearing inappropriate clothing will be asked to change or to put on alternative clothing and their parents will be notified.

**Please note that tennis shoes are the shoes of choice for school and are required for PE classes. Flip flops and platform shoes are dangerous and should not be worn to school. Flip flops are not permitted on the playground structures.**

### **Personal Items**

Students should not bring to school any dangerous items (examples: knife, firearm or facsimile, explosive device, etc.) or unnecessary items which may interfere with the students study habits, or the orderliness of the school and classroom (examples: toys, trinkets, electronic games, radios, tape players, CD players, make-up, trading cards, etc.)

The use of pagers, beepers, cell phones, and other communication devices is strictly prohibited during school hours in the school building by students. The use of video cameras in the school building, without prior approval of the principal, is prohibited. The use of laser lights on school property and at any school-sponsored event is prohibited.

Teachers and administration may and will confiscate any nonessential personal items brought to school. South River is not responsible for any lost or stolen personal items brought to school by students.

### **Gum at School**

Unless approved by the principal, chewing of gum is not permitted at school.

### **Reporting Pupil Progress**

- A progress report is sent home at the end of each nine weeks period for grades K-5.
- An interim report will be given in the middle of the nine weeks block.
- Parents may obtain grades via PowerSchool for students in 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade. Logins are required to access student information. If needed, contact the school for further instructions.
- Parent-Teacher Conferences: These are scheduled during the school year and are important for parents to attend. Parents should also feel free to contact the teacher to set up a time for conferences as needed.

## **Safe School Plan**

Our faculty and staff have developed a Safe School Plan. It is a set of written procedures to follow in emergencies such as fire, injury, illness, violent/ threatening behavior, severe weather, and bus emergencies. All of our teachers will be going over these procedures with students during the first week of school. There is a copy placed in the office if you would like to review our safe school plan.

## **Messages for Students during School Hours**

Students will not be pulled from classes to receive phone calls unless it is an absolute emergency. Parents/guardians who call the school with a message as to a change in how or with whom the child is to be dismissed at evening dismissal, are encouraged to **CALL THESE MESSAGES IN TO THE SCHOOL OFFICE BEFORE 2:30 P.M.**

## **Minute of Silence/Pledge of Allegiance**

SRES recognizes a minute of silence and the recitation of the Pledge of Allegiance as required by state law. Therefore, each teacher shall observe a minute of silence and lead the reciting of the Pledge of Allegiance at the beginning of each school day.

## **Non-Custodial Parents**

Unless a court order has been issued to the contrary, the non-custodial parent of a student enrolled in SRES shall not be denied the opportunity to participate in any of the student's school activities, which include but shall not be limited to, lunch breaks, special in-school programs, parent-teacher conferences and meetings, extra-curricular activities, and access to student's records. It is the responsibility of the custodial parent to provide the court order to the school.

Under no circumstances shall the non-custodial parent take the child from the school premises without the permission of the custodial parent. Where the custodial and non-custodial parents have different opinions as to how the child is dealt with by school personnel, the views of the custodial parent shall control.

## **Professional Boundaries**

As is already known, proper boundaries between every employee and student should be maintained at all times, assuring respect for the ethical and legal duties in the staff-student relationship and the essential duty to serve as a role model. In doing so, we demonstrate our focus on job duties, a commitment to promote educational purposes, and an unconditional dedication to professionalism in conduct and interactions. Anyone who has reason to suspect that any employee may be engaging in contrary conduct is required to report immediately the matter to the principal or other administrator. Violations in conduct or in a failure to report suspected misconduct may result in disciplinary action up to and including dismissal. These obligations are in addition to the duty to report suspected child abuse or neglect as required by Virginia law.

## **Reporting Suspected Child Abuse and Neglect**

### **Virginia law requires:**

Teachers or other persons employed in a public school, when acting in their professional roles, are to immediately report suspicions of child abuse or neglect that may have occurred both within and outside of the school setting.

# FOOD & NUTRITION SERVICE

The cafeteria is pleased to offer nutritious meals, served in compliance with National School Lunch and Breakfast guidelines. Each student receives a free/reduced price household application form. To be considered for eligibility, one form per household must be completed each year (unless notified that student is directly certified. If a student qualifies for a free or reduced price lunch, this also extends to breakfast.

## MISSION

Each student and customer will be offered a variety of appetizing high quality nutritious food, served promptly, at the proper temperature, and at a reasonable cost. Each customer will be served by friendly food service staff in a clean and safe environment. Students will be encouraged to learn about the importance of proper nutrition and will be active participants in the meal program.

## MEAL PRICES

Full-paying student lunch	\$1.85
Reduced student lunch	\$ .40
Adult lunch	\$2.75
Full-paying student breakfast	\$1.00
Reduced student breakfast	\$ .30
Adult breakfast	\$1.25
A la carte entrée (4 <sup>th</sup> and 5 <sup>th</sup> only)	\$1.50
Milk	\$ .35

All a la carte sales require a positive account balance. If student qualifies for free meals and packs lunch and desires to drink milk, the price of this (or other a la carte items) will be subtracted from the positive account balance or require cash.

## FINANCIAL PROCEDURES

Each student receives a PIN number for use in the cafeteria. This number is to be kept confidential. Parents are encouraged to send checks (PIN # written in memo section) for the prepayment of meals. Charging of meals is strongly discouraged. In the event charging is necessary, the student may be asked to complete a charge slip so that the parent is notified. Parents have the opportunity to deposit money into their child(ren)'s account using a credit card on the internet. To learn more and be able to view account balance, visit: [www.cafeprepay.com](http://www.cafeprepay.com)

## OFFER VS SERVE

This term refers to the ability of 2<sup>nd</sup> through 5<sup>th</sup> graders to refuse items that are offered at lunch in order to minimize food waste. To be considered a lunch meal, the student must select at least three out of the five menu components. If an item(s) is not desired, 2<sup>nd</sup> - 5<sup>th</sup> grade students are encouraged to make this clear when coming through the cafeteria line. All students must select at least three items to constitute a meal. At breakfast, all grade levels are able to refuse one of the four menu components (three of the four must be selected to constitute a breakfast meal).

## ENTRÉE CHOICES

At lunch, students in 2<sup>nd</sup> through 5<sup>th</sup> grade have the opportunity to select among two entrees (on most days). Students are asked to make their lunch entrée selection early in the day, and remain consistent with that choice when going through the lunch line.

## FOOD FROM HOME

For packed lunches and class parties, students are encouraged to bring nutritious foods and beverages. Carbonated drinks are strongly discouraged. Refrigeration for packed lunches is not available. Trading of food during meal times is not permitted. In accordance with the school division wellness policy, commercial restaurant "fast foods" are not to be consumed in the cafeteria during meal times.

## DELAYED SCHOOL

In the event school is delayed one hour, breakfast is served. If school is delayed two hours, breakfast is not served.

## **ALLERGIES**

Students with special dietary needs or allergies require annual physician statement for food substitutions.

## **INVOLVEMENT**

Parents and grandparents are invited to lunch or breakfast at any time. Please let us know you are coming.

## **Student Wellness**

The Rockingham County School Board encourages students to pursue individual wellness by being physically active and making lifestyle decisions that support a healthy body and mind. By facilitating learning through the support and promotion of good nutrition and regular physical activity, schools have a unique role to play in the development of student's lifelong health patterns.

This policy is intended to comply with section 204 of the Reauthorization Act of 2004 (public law 108-265) for school divisions participating in the United States Department of Agriculture nutrition programs. The Rockingham County School Health Advisory Board (SHAB) provides the infrastructure for addressing student wellness issues. The SHAB includes parents, food and nutrition service personnel, school administrators, community health professionals, and interested community members. The SHAB is charged with the periodic evaluation of this policy. The student wellness guidelines and goals addressed in this policy are:

- I Nutrition Education
- II Nutrition Standards
- III Related School-Based Activities that Promote Wellness
- IV Physical Activity Goals
- V Implementation and Evaluation

### **NUTRITION EDUCATION**

- A. Students in grades pre-K – 12 receive nutrition education that is interactive and teaches the skills they need to adopt healthy eating behaviors.
- B. RCPS personnel teach nutrition and health education in accordance with Virginia SOL's. Additionally, teachers are encouraged to integrate nutrition education into core curriculum areas.
- C. Students receive consistent nutrition messages throughout schools, classrooms, and cafeterias. Positive nutrition messages are frequently placed on published menus.
- D. Nutrition education is provided in the cafeteria as well as in the classroom. Food & Nutrition Service (FNS) personnel plan and implement a minimum of one special nutrition education activity per year.
- E. Each school FNS manager maintains an active student Nutrition Advisory Council or similar student group.
- F. It is desirable for the FNS director to be a registered dietitian to provide qualified leadership and training for FNS staff.
- G. Parents of elementary students are provided nutritional guidelines pertaining to packed lunches and school endorsed snacks and parties.
- H. The RCPS internet home page contains links to nutrition and wellness websites appropriate for students, teachers, and parents.

## **Student Activities and Organizations**

Our school has a number of co-curricular clubs, for students to participate in:

- \* School Council Association, SCA
- \* Just Say No Club
- \* Library Helpers
- \* Nutrition Advisory Council, NAC (Grades 3,4, & 5)
- \* Chorus (Grade 5)
- \* Recorder Group (Grade 4)
- \* Boys and Girls Club
- \* Student Ambassadors

## **Field Trips**

Our school board encourages field trips and recognizes the benefits of first hand experiences that supplement lessons taught in classrooms. Field trips are a part of our instructional program. We believe field trips are an extension of classroom studies. They have clearly defined written educational objectives that relate directly to Rockingham County's curriculum and Virginia's SOLs. We believe all students should reap the benefits of these worthwhile activities. However, we consider field trips a privilege for all students.

A limited number of parents serving as chaperones may be asked to help with a field trip. Teachers have the responsibility of determining the number of chaperones necessary and their respective responsibilities. Since county schools are smoke-free work sites, parents who help supervise and chaperone school activities are asked to not smoke in the presence of students even on field trips. Please help the school establish good role models for our children. Parents serving as chaperones need to be able to devote their full attention to their responsibilities and should not bring preschoolers or other siblings along. Exceptions to this policy would be for family field trips or receiving prior permission from the principal.

### **Teacher Responsibilities**

Teachers shall be responsible for all aspects of planning and supervision.

### **Chaperone Responsibilities**

Teachers shall outline and define all chaperone responsibilities.

### **Student Responsibilities**

Students shall follow all rules outlined on our School Code of Conduct and are expected to exhibit excellent behavior as they represent South River away from school. On rare occasions, individual students may be denied the privilege of attending a field trip. Consistent on-going problems or patterns of behavior that are inconsistent with our school's Code of Conduct may result in a student being denied field trip privileges. Administrators and parents shall be a part of the decision making process if denial of field trip privileges is being considered. It is the responsibility of the classroom teacher to provide assignments and supervision for any student denied field trip privileges. We feel that each student and field trip should be treated on an individual basis.

# Rockingham County Public Schools

## 2011-2012 School Calendar

<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
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**August - 2011**

1	2	3	4	5
8	9	10	11 <sup>F</sup>	12 <sup>F</sup>
15 <sup>F</sup>	16 <sup>T</sup>	17 <sup>ST</sup>	18 <sup>SC</sup>	19 <sup>CT</sup>
22 <sup>T</sup>	23o	24e	25o	26e
29o	30e	31o		

**September - 2011**

			1e	2o
5 <sup>H</sup>	6e	7o	8e	9o
12e	13o	14e	15o	16e
19o	20e	21o	22e	23o
26 <sup>i</sup> e	27o	28e	29o	30e

**October - 2011**

3o	4e	5o	6e	7o
10e	11o	12e	13o	14e
17o	18e	19o	20e	21o
24e	25o	26e	27 <sup>G</sup> o	28 <sup>T</sup>
31 <sup>C</sup>				

**November - 2011**

	1e	2o	3e	4 <sup>RE</sup> o
7e	8 <sup>P</sup>	9o	10e	11o
14e	15o	16e	17o	18e
21o	22e	23 <sup>*o</sup>	24 <sup>H</sup>	25 <sup>H</sup>
28e	29o	30e		

**December - 2011**

			1o	2 <sup>i</sup> e
5o	6e	7o	8e	9o
12e	13o	14e	15o	16e
19 <sup>H</sup>	20 <sup>H</sup>	21 <sup>H</sup>	22 <sup>H</sup>	23 <sup>H</sup>
26 <sup>H</sup>	27 <sup>H</sup>	28 <sup>H</sup>	29 <sup>H</sup>	30 <sup>H</sup>

<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>
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**January - 2012**

2 <sup>H</sup>	3o	4e	5o	6e
9o	10e	11o	12e	13o
16e	17 <sup>*</sup>	18 <sup>*</sup>	19 <sup>*G</sup>	20 <sup>T</sup>
23o	24e	25o	26e	27o
30 <sup>RE</sup> e	31o			

**February - 2012**

		1e	2o	3e
6o	7e	8o	9 <sup>*P</sup> e	10 <sup>C</sup>
13o	14e	15o	16e	17o
20e	21o	22e	23o	24e
27 <sup>i</sup> o	28e	29o		

**March - 2012**

			1e	2o
5e	6o	7e	8o	9e
12o	13e	14o	15e	16o
19e	20o	21e	22o	23e
26o	27e	28o	29e	30 <sup>G*</sup> o

**April - 2012**

2 <sup>F</sup>	3 <sup>H</sup>	4 <sup>H</sup>	5 <sup>H</sup>	6 <sup>H</sup>
9e	10o	11e	12o	13 <sup>RE</sup> e
16o	17e	18o	19e	20o
23e	24o	25e	26o	27e
30o				

**May - 2012**

	1e	2o	3e	4o
7 <sup>i</sup> e	8o	9e	10o	11e
14o	15e	16o	17e	18o
21e	22o	23e	24o	25e
28 <sup>H</sup>	29o	30e	31o	

**June - 2012**

				1e
4o	5 <sup>*B</sup>	6 <sup>*B</sup>	7 <sup>*GEB</sup>	8 <sup>BT</sup>
11	12	13	14	15 <sup>R</sup>

**AUGUST**  
 11, 12, 15 Flex Workdays  
 16 Teacher Workday  
 17 1/2 School Led Inservice, 1/2 Teacher Workday  
 18 1/2 County Led Inservice, 1/2 School Led Inservice  
 19 1/2 County Led Inservice, 1/2 Teacher Workday  
 22 Teacher Workday  
 23 School Begins - First Day for students

**SEPTEMBER**  
 05 Holiday  
 26 Interim Reports Issued

**OCTOBER**  
 27 End of Grading Period, 47 days  
 28 Teacher Workday  
 31 County Led Inservice

**NOVEMBER**  
 04 K-12 Report Cards Issued  
 08 Parent Conference Day, 12:00 - 7:00 pm  
 23 Students Dismissed at 1:00 pm  
 24, 25 Holiday

**DECEMBER**  
 02 Interim Reports Issued  
 19-30 Christmas Holiday

**JANUARY**  
 2 Holiday  
 17-19 Exams, students dismissed at 1:00 pm  
 19 End of 2nd Grade Period, 44 days  
 19 End of first semester, 91 days  
 20 Teacher Workday  
 30 K-12 Report Cards Issued

**FEBRUARY**  
 09 Students Dismissed at 1:00 pm, Parent Conference Day 2:00 pm-7:00 pm  
 10 County Led Inservice  
 27 Interim Reports Issued

**MARCH**  
 30 Students Dismissed at 1:00 pm, End of 3rd Grade Period, 49 days

**APRIL**  
 02 Flex Teacher Workday/Holiday  
 02-06 Spring Break  
 13 K-12 Report Cards Issued

**MAY**  
 07 Interim Reports Issued  
 28 Holiday

**JUNE**  
 05-07 Exams, Students dismissed at 1:00 pm  
 07 End of 4th Grade Period, 43 days  
 07 End of Second semester, 92 days  
 07 Elementary Report Cards Issued  
 08-09 Teacher Workdays  
 15 High & Middle Report Cards Issued

**NOTES:**  
 1. A total of 15 scheduled workdays are included. With prior approval of the Superintendent, faculties may decide to work on non-contracted days during the summer or school year and not work on a scheduled workday.  
 2. A workday/in-service day is defined as a seven-hour day.  
 3. All schools schedule a 6-hour instructional day excluding the lunch break.  
 4. Anticipated SOL Test Window -- May, 7-25  
 5. Teachers work only 2 of the 4 designated flex days. With Principal approval a teacher may use one earlier day, July 15th or later, as one of the August flex days.

**MAKE UP DAYS**  
 Days 1 to 5 Banked Time  
 The School Board determines make-up days  
 183 calendar days; 180 max school days

**Codes**

- |   |                                       |                                    |
|---|---------------------------------------|------------------------------------|
| F → Flex Teacher Workday                  | G → End of Grading Period             | T → Teacher Workday                |
| P → Parent Conference Day                 | R → High & Middle Report Cards Issued | C → County Led Inservice           |
| H → Holiday                               | E → Elementary Report Cards Issued    | S → School Led Inservice           |
| o → Odd Day for Middle/High               | i → Interim Report Issued             | * → 1:00 p.m. Release for Students |
| B → Bldg decides wrkhrs = to)one 7 hr day |                                       |                                    |

