



Procedures for Flip Ultra Video Cameras



- These portable video cameras operate on two AA batteries.
- The 8 buttons (Power, Play, Delete, Record, Zoom In/Out, and Navigation) allow for ease of use.
- The convenient USB arm allows for easy downloading of videos to your computer.
- Hold in the red Record button and the On button simultaneously to set up language, date and time.

DOWNLOAD VIDEO CLIPS AND INSERT THEM INTO POWERPOINT:

To insert a clip into a PowerPoint slide, the default file type (.mp4) will work:

1. Attach Flip Ultra to computer via USB arm.



FLIPVIDEO

2. Locate this icon on desktop:

3. There are folders created on the camera that contain the videos.



DCIM



100VIDEO

Open the DCIM and then the 100VIDEO
Each video clip has an .mp4 extension.

4. To copy the files from the camera to your computer:
Drag the .mp4 files you want to save onto your Desktop or Movies.
5. Eject the Flip Ultra camera.
6. To insert the video clips into a PowerPoint:
 - Launch PowerPoint.
 - INSERT > MOVIES & SOUNDS > MOVIE FROM FILE
 - Locate and select the correct video clip.
 - Decide if you want the clip to play automatically or after you click it on the slide.
 - You may resize the video clip using the sizing handles like you would on a still picture.
 - VIEW > SLIDE SHOW to actually see how the video will appear within the PowerPoint.

TO VIEW THE VIDEO CLIPS IN QUICK TIME PLAYER ON MACS:

1. Download the videos as described in Steps #1-#5 above.
2. If you have a problem viewing the video or hearing the audio for a clip — contact a Tech Staff member for assistance.
3. To view the video clips using the QuickTime player:
double-click on the video clips (.mp4 file)

TO DELETE THE VIDEOS OFF THE FLIP CAMCORDER:

1. Turn the camera on.
2. Press the Trash Can button on the camera and press it again to verify that you want to delete the video clip(s).